

# **AGREEMENT of COOPERATION**

In order to promote cooperation between the

**Fachhochschule Nordwestschweiz (FHNW), Hochschule für Wirtschaft,  
Switzerland**

and the

**Omsk State University (OmSU), Faculty of Computer Sciences, Russia**

and the

**Samara State University of Economics (SSEU), Institute of Management  
Systems, Russia**

and the

**University of Applied Sciences and Arts Western Switzerland (HES-SO),  
Haute école de gestion Arc (HEG Arc), Switzerland**

(hereafter referred to as "the parties") the parties agree as follows:

## **1. Objectives of the Partnership**

The purpose of this agreement is to create and implement a joint intensive programme dedicated to the topic of "smart cities".

The parties designed this project in answer to the call for projects from Movetia, the Swiss National Agency for Exchange and Mobility, within the frame of its International mobility programme outside Europe.

### **1.1 Institutional Objectives**

The four parties believe that the expansion and strengthening of scientific and educational exchange and cooperation is of mutual value for all parties.

In particular, they share a common interest in the topic of "smart cities" and in related fields such as management and economics, information and communication technologies, city management, regional development and public management.

This intensive programme aims to promote the skills of participating schools in these areas and increase their international visibility.

## **1.2 Educational Objectives**

The intensive programme aims to develop students' skills on the topic of "smart cities" as well as their intercultural and interdisciplinary skills.

Each party allows credit points to any of its degree students who attends the intensive programme and successfully completes the programme's assessment of competences. Each party determines the number of credit points awarded within the frame of the relevant degree programme.

## **2. Responsibilities**

HEG Arc acts as leading house and submits a project proposal to Movetia.

The parties agree upon the project proposal prior to its submission.

### **2.1 Project Committee**

The project committee consists of representatives of each party.

The project committee performs the following roles and tasks:

- Implement and promote the project
- Approve the academic content of the module
- Approve the project deadlines
- Determine guidelines for the assessment of student competences
- Carry out a quality evaluation of the project
- Approve the final report, including the financial report

The project committee takes decisions unanimously.

### **2.2 Project Coordination**

HEG Arc ensures the project coordination and builds a project team.

The project team performs the following roles and tasks:

- Prepare the project proposal
- Propose the academic content of the module
- Propose the module deadlines
- Report to Movetia and the Swiss Confederation for all matters related to the project
- Ensure the administration and financial management
- Prepare the quality evaluation of the project
- Prepare the final report, including a financial report

### **2.3 Project Implementation**

The members of the project committee perform the following roles and tasks:

- Select the students from their respective institutions participating in the module
- Implement and promote the project in their respective institutions

- Assess the competences of the students from their respective institutions during and at the end of the module
- Report to their respective institutions for all matters related to the project
- Disseminate the results of the project

## **2.4 Selection of Students**

Each party offers degree students the possibility to participate in the module.

During the selection, the parties take into account the linguistic and academic skills of applying students.

## **2.5 Residential Weeks**

The programme includes two residential weeks, one in Switzerland and one in Russia.

HEG Arc hosts the first residential week in Switzerland and organizes it in collaboration with FHNW and the project team.

SSEU hosts the second residential week in Russia and organizes it in collaboration with OmSU and the project team.

# **3. Communication and Dispute Resolution**

## **3.1 Information Sharing**

The parties agree to inform each other of any changes or decisions that may have an impact on the conduct of the intensive program, through the project committee.

## **3.2 Dispute Resolution**

All difficulties related to the application of this Agreement shall be discussed at meetings between the parties.

In the event of a dispute concerning the application or interpretation of this agreement, the parties shall endeavour to settle any dispute amicably.

# **4. Finances**

## **4.1 Financial Management**

As the leading house, HEG Arc manages the funding from Movetia and distributes it to the partners.

All payments to the other parties, their staff members or students, must comply with HEG Arc's financial guidelines and policies.

## **4.2 Funding Clause**

If Movetia does not grant the funding asked in the project proposal, the parties are free from all obligations stipulated in this agreement.

If Movetia grants only a part of the funding asked in the project proposal, the parties agree in writing whether or not they will implement the project.

## **5. Monitoring and Evaluation**

The project committee carries out a quality evaluation of the project, taking into account the evaluation practices of the parties. It submits a report to the responsible authority of each institution.

## **6. Renewal, Termination and Amendment**

This cooperative agreement shall remain in force for a period of two (2) years from the date of the last signature and may be extended by mutual agreement. It may be terminated by the appropriate authorities one of the parties giving six (6) months notice to the other parties in writing. An earlier termination date is possible when mutually agreed upon. The agreement may be amended by mutual written consent of the parties.

This Agreement does not impose any legal and financial obligations to the participating institutions.

This Agreement is signed by the responsible authority of each institution.

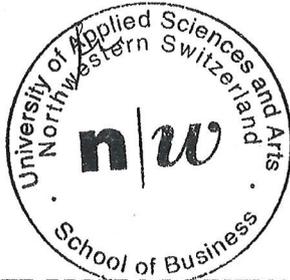
For FACHHOCHSCHULE  
NORDWESTSCHWEIZ  
HOCHSCHULE FÜR WIRTSCHAFT

**Director**  
**Ruedi Nützi**

Signature and stamp:

*dn*

Date:



For HAUTE ECOLE DE GESTION ARC

**Director**  
**Olivier Kubli**

Signature and stamp:

*[Signature]*

Date: 23.5.2019



For OMSK STATE UNIVERSITY

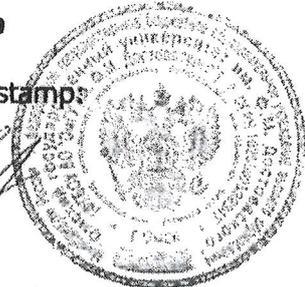
**Rector**  
**Alexey Yakub**

Signature and stamp:

*[Signature]*

Date:

29.04.2019



For SAMARA STATE UNIVERSITY OF  
ECONOMICS

**Vice-rector of research and  
international cooperation**  
**Svetlana Ashmarina**

Signature and stamp:

*[Signature]*

Date:

06.05.2019